The Egyptian Area Agency on Aging (EAAA) uses an electronic payment of travel reimbursement. Payments of travel reimbursements are securely deposited into your bank account. This method of payment is reliable, safe, and provides you quicker access to the money.

The procedure for setting up an electronic payment is as follows:

1. The volunteer will provide a voided check to EAAA.

2. Once submitted, the information on the voided check is used to populate the electronic transfer on the EAAA bank’s secure website.

I voluntarily elect to participate in the EAAA’s electronic direct deposit program. I understand that by agreeing to participate in the electronic direct deposit program that the EAAA will electronically transfer any compensation due directly into the bank account that I authorize rather than issuing a paper check.

I understand that the EAAA will not use the banking information to make electronic withdrawals from the account below.

Furthermore, I attest that the banking information submitted is correct and current. I will promptly notify the EAAA of any changes to banking information and / or to discontinue the electronic direct deposit.

I certify that I have read and understood this agreement. In signing this form, I authorize payments due to be direct deposited by electronic transfer to the financial institution named above or listed on a voided check that I submitted with this signed agreement.

**Would you like your reimbursement direct deposited or a check mailed to you? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed Name:**

**Signature:**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Is this account a Checking / Savings?**

**Routing Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Account Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**